



APPLICATION FORM FOR RECOGNITION OF SOCIAL WORK DEGREE PROGRAMMES

The purpose of this application is to enable a social worker who possesses a social work degree to apply to the Social Work Accreditation and Advisory Board (SWAAB) for recognition of the degree in order to be eligible for accreditation as a Registered Social Worker (RSW) or Registered Social Worker-Provisional (RSW-P). As not all degrees require an application for recognition, please refer to our website at <https://accreditation.sasw.org.sg> for social work qualifications which are recognised.

You and your educational Institution will have to demonstrate in this form that the social work programme leading to the degree meet the minimum criteria and standards set by SWAAB with regard to programme duration offered, core curriculum, field placement duration and structure, qualifications of field supervisors, teaching mode, student admission criteria and student evaluation procedures. Please enclose supporting documents where relevant. For documents not in English, please provide a translation in English. The translated document must be accompanied by:

- Confirmation from the translator that it is an accurate translation of the original document
- Date of the translation
- Translator's full name and signature
- Translator's contact details

Only original copies of applications will be accepted. You are advised to keep a copy of your application form for your own reference.

Please note that this application will only be processed when it is fully completed and all the required supporting documents are attached. Failure to do so may result in your application being delayed or rejected by SWAAB. This may in turn have an impact on your application for accreditation.

** Please delete as necessary.*

Section 1: Personal Particulars of Applicant for Accreditation

Salutation Dr/Mr/Miss/Mrs/Mdm/Ms*	Full Name (please underline surname)	
NRIC/Passport No.	Contact Tel. Number	Email Address

I have applied online for accreditation as RSW/RSW-P *

Section 2: Particulars of Social Work Degree Programme applying for recognition by SWAAB

Please submit a copy each of the degree certificate and official transcript.

Name of Degree		
Period in which the programme was undertaken by you		
College	University	
City	State/Province	Country

Section 3: Recognition of Social Work Degree in Country of Award

Please submit documentary proof of recognition with the College/University stamp certifying that they are true copies.

Is the social work degree recognised by the following in the country of award?

- | | |
|--|--|
| 1. National Government | Yes/No/Not Applicable* |
| 2. State/Provincial Government | Yes/No/Not Applicable* |
| 3. Association of Social Workers | Yes/No/Not Applicable*
If yes, please state the name of the organisation: |
| 4. Association of Schools of Social Work | Yes/No/Not Applicable*
If yes, please state the name of the organisation: |
| 5. Accrediting or Licensing Body | Yes/No/Not Applicable*
If yes, please state the name of the organisation: |
| 6. Others (please specify) | |

Section 4: Programme Duration Offered

Nature of Programme Full-time/Part-time*	Duration Offered (No. of Months):
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Minimum no. of months in which a student is allowed to complete the programme

Section 5: Core Curriculum

Please indicate whether the degree programme includes the following areas of core curriculum and if so, the title of the courses/modules under each area. (Please use a separate sheet for others if space provided is insufficient.) Please submit a certified true copy of your official transcript or results slip by the awarding educational institution.

Social Work Theories, Practice and Research Yes/No*	Title of Courses/Modules:
Social Work Values and Ethics Yes/No*	Title of Courses/Modules:
Social Welfare Systems and Policies Yes/No*	Title of Courses/Modules:
Human Behaviour Yes/No*	Title of Courses/Modules:
Others	Title of Courses/Modules:

Section 6: Field Placement Duration

Number of Field Placements

Total No. of Hours

Section 7: Field Placement Structure

Please state the number/frequency of the following components in your field placements:

Number of field placement seminars per placement

Number of mid-placement visits per placement

Number of supervision sessions per month

Section 8: Qualifications of Field Supervisors

Educational Qualifications of your Field Supervisors

Average Number of Years of Social Work Experience of your Field Supervisors

Others (please specify)

Section 9: Teaching Mode

Do the teaching methods include the following:

- | | |
|--|---------|
| 1. Face-to-face lectures and tutorials | Yes/No* |
| 2. Skills laboratory (eg practising casework, groupwork and community work skills through role plays, etc) | Yes/No* |
| 3. Study guides that are distributed to students online or in hard copies | Yes/No* |
| 4. Online board discussions | Yes/No* |
| 5. Assignments | Yes/No* |

Section 10: Student Admission Criteria

Minimum requirements for admission to the degree programme

Is the above entry requirement equivalent to the GCE 'A' Level or Diploma level in Singapore?
Yes/No*

Section 11: Student Evaluation Procedures

Are students in the degree programme assessed through the following ways?

Continuous assessments via at least 2 assignments for each course/module Yes/No*	Comments, if any
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An end-of-year examination for each course/module Yes/No*	Comments, if any
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Section 12: Any Other Information To Support Application

Please provide in the space below any other information about your social work degree programme that may support your application. Please use a separate sheet if space is insufficient.

Section 13: Declaration by Awarding Educational Institution of Social Work Programme

We declare that the information provided in this application form and the documentary proofs enclosed are true and accurate.

Name of Applying College/University

Name of Person Representing the College/University

Designation

Signature

College/University Stamp

Date

Section 14: Declaration by Applicant for Accreditation

I declare that the information provided in this application form and the documentary proofs enclosed are true and accurate.

Signature:

Date

Please mail your completed application form and supporting documents to:

**Social Work Accreditation and Advisory Board
c/o Accreditation Secretariat
Singapore Association of Social Workers
Blk 324 Clementi Avenue 5 #01-209
Singapore 120324**

Please allow up to 8 weeks for processing of your application. Any missing or misleading information and/or documents will result in a delay and may in turn have an impact on your application for accreditation. Should you have any queries, please contact us at: accreditation@sasw.org.sg or Tel: (65) 67787922 or Fax: (65) 67780609.